**Small grant scheme of “Centre of Excellence Astrochemistry and Astrophysics”**

**- regulations**

§1

The Research Task Competition for students of the Nicolaus Copernicus University in Toruń, hereinafter referred to as the "Competition," is organized within the framework of the "Excellence Initiative - Research University" (IDUB) program, in which the Nicolaus Copernicus University in Toruń participates in the priority research area "Astrophysics and Astrochemistry." The present regulations of the competition define the rules and procedures for granting financial support for the implementation of research projects thematically related to this area.

The objective of the competition is to support scientific initiatives that contribute to the university's goal as a research institution, namely, increasing student engagement in scientific research.

The competition is organized as an ongoing open call, with a total sum of 70,000 PLN allocated for this purpose. The funds for this purpose come from the university's budget. The competition is open to students of the Nicolaus Copernicus University in Toruń.

The applicant in the competition can be an individual (student) or a team composed of a maximum of 3 students.

A candidate may be involved in only one project within the competition at a time. Applications for funding of subsequent projects can be submitted only after the completion of previous research.

The competition prefers individuals who, as a result of the application's implementation, plan to publish a scientific paper in a scientific journal, a conference journal, or present the results at a scientific conference in the field of astronomy. In the application, please specify the title, form, and location of the planned publication or presentation.

The maximum amount of funding for work in a single research project is 7,000 PLN per person in the project.

Eligible expenses in the project may include remuneration for research work (up to 900 PLN gross-gross/month of project execution), purchases of small equipment (remaining in the inventory of the project supervisor) and consumable materials, services, as well as travel expenses.

§2

The project must have a scientific supervisor who is a member of the "Astrophysics and Astrochemistry" Center of Excellence and holds at least a doctoral degree.

§3

The competition committee convenes to assess applications on an ongoing basis, no less frequently than once every two months, and evaluates the submitted proposals. The committee's decision and assessment card are sent via email to the address provided in the application form. The winners of the competition receive financial support in the form of a contract for the implementation of the project.

The supervisor is responsible for the implementation and proper execution of the project. At the request of the project supervisor, the project's implementation may be suspended at any time.

Applicants have the right to request a reconsideration of the committee's decision by submitting an email to astrochem@umk.pl. The final decision on the matter's consideration is made by the funds' administrator of the Center of Excellence for Astrophysics and Astrochemistry (CDAA) - the Center's Director.

§4

The project implementation period is up to 6 months from the date determined by the project supervisor in consultation with the Director of the CDAA. The project supervisor provides instructions regarding requirements to the administrative staff of the CDAA.

The project settlement takes place based on a report submitted (the report template is an attachment to these regulations) no later than one month after the project's completion. The competition committee evaluates the project's performance.

**APPENDIX 1**

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| Nr wniosku: | to be filled by CEAA | |
| Data wpływu: | to be filled by CEAA | |
| **Mentor** | | | | |
| Name | |  | | |
| degree / position | |  | | |
| Faculty / Institute | |  | | |
| Google Scholar / ORCID | |  | | |
| **Team** | | | | |
| Name 1 | |  | | |
| …. . | |  | | |
| Achievements (prizes, attendance in conferences, activity in societies, grants, papers, popularisation etc. ) | | | | |
| (500 characters) | | | | |
| Opinion of the mentor | | | | |
| (500 characters) | | | | |
| **Projekt** | | | | |
| Title (PL) | | | | |
| (150 characters) | | | | |
| Title (Eng) | | | | |
| (150 characters) | | | | |
| Project description: substantive description of the scientific problem; scientific goal; relationship to the CDAA research area; list of research tasks. | | | | |
| max 1 page A4 | | | | |
| Time span of the project | | | | |
| begin: | | (dd/mm/yyyy) | | |
| end: | | (dd/mm/yyyy) | | |
| months | |  | | |
| Is this project similar to other already funded projects from other sources? (eg. NCN, NCBR, MNISW etc.) | | | | □ Tak □ Nie |
| number of project / name | |  | | |
| Please specify similarities | |  | | |
| leader of the project | |  | | |
| 1. Calculations of the project costs: | | | | |
|  | | | | |
| **Signatures** | | | | |
| Student(s)  ……………………… ………………………..  I / We enclose the transcript of degrees  mentor  ………………………………………………..  I declare that as the Project Supervisor, I have read the Regulations of the CDAA micro grant, and I undertake to duly implement them. | | | | |

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| Nr umowy: |  |
| Data wpływu: |  |

**APPENDIX 2**

**Final report**

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| --- | --- | --- | --- |
| **Title** | | | |
|  | | | |
| **Team** | | | |
| L.p. | first name | surname | degree |
| Mentor | | | |
|  |  |  |  |
| Student(s) | | | |
|  |  |  |  |
|  |  |  |  |
| **Report on scientific activities, realised research tasks, impact, outlook** | | | |
| max 1 page A4 | | | |
| **Results (data for publications, publications, preprints, presentations)** | | | |
| max ½ page A4 | | | |
| **Signatures** | | | |
|  | | | |